



Spencer Park Primary School Parent Helpers Procedure

Teachers are encouraged to use parent helpers and may do so as required.

When teachers use parent helpers they must:

- remain responsible for the development of the learning programme including setting objectives/outcomes and strategies.
- clearly define, for the parent, the task they must undertake.
- inform the parents of the role they must play in support of the school and class MSB policies.
- remind parents of the importance of confidentiality.
- monitor the effectiveness of the parent's input.
- support the parent wherever possible.
- ensure that the parent is at least under partial supervision.
- ensure that a confidential declaration form has been filled out to ensure that access to the school has been cleared by the Department. Forms are available at the front office.

